



BAY WOODS *of* ANNAPOLIS

Server

General Summary:

Responsible for table service in the Community dining rooms. Part-time employees receive 401k, paid time off, direct deposit, and worker's compensation.

Essential Job Duties:

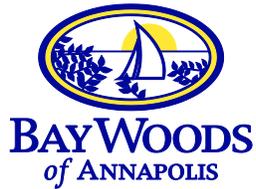
1. Sets tables and maintains work stations in proper order.
2. Takes orders, provides service and requested items both graciously and courteously.
3. Clears dishes from tables during and after meal service.
4. Answers pertinent questions about menu items.
5. Assists in maintaining a high level of customer service for our residents and their guests.
6. Attends in-service training and education sessions as assigned.
7. Familiarity with emergency procedures and required to assist with evacuations.

Other Duties:

1. Assists with dish washing and distribution of clean dishes if needed.
2. Maintains safe and sanitary conditions in work areas.
3. Maintains acceptable standards of personal hygiene and complies with department dress code.
4. Operate as a member of a team both within the department and across departments.
5. Performs other work duties and responsibilities as assigned.

Qualifications:

1. Ability to understand and follow instructions in English, communicate effectively, and perform simple arithmetic.
2. Previous experience in nursing home food service preferred.
3. Ability to plan and organize work, set up trays and plates in accordance with diet orders, and interprets specifications and standards.
4. Ability to work in close cooperation with residents, guests, visitors, families, supervisor and peers. Requires empathy for the elderly.



Physical Requirements/Working conditions:

Works indoors; must be able to stand/walk for 100% of the work day; must be able to lift and carry up to 20 lbs. independently; must be able to push and pull bus carts weighing up to 50 lbs. independently; must be able to bend, stoop, reach, and balance frequently throughout the work day. Must be able to see, hear, and speak, requires wearing slip resistant shoes.

Please state the position you're applying for and send your resume to wbaker@baywoodsofannapolis.com.