



BAY WOODS *of* ANNAPOLIS

Dietary Aide

General Summary:

Responsible for preparing and serving therapeutic diet trays to health center residents in accordance with posted therapeutic diet menus. This is a part-time position that could include the following days/hours: Mon-Sun 6:30am-3pm; Mon-Sun 4pm-8pm; Mon-Sun 12pm-8pm. Flexibility in your schedule is needed. The position could potentially lead to full-time employment.

Essential Job Duties:

1. Prepares therapeutic desserts and salads as required.
2. Serves meals in the health center.
3. Sets up tables in the health center dining room and breaks down same after meal.
4. Transports hot and cold foods to and from the health center.
5. Transports all required nonfood items to and from the health center.
6. Attends in-service training and education sessions as assigned.
7. Familiarity with emergency procedures and required to assist with evacuations.

Other Duties:

1. Maintains station equipment and work area in safe and sanitary condition.
2. Maintains acceptable standards of personal hygiene and complies with dress code.
3. Does minimal food preparation (eggs to order, waffles etc)
4. Performs specific work duties and responsibilities as assigned.
5. Operate as a member of a team both within the department and across departments



Qualifications:

1. Ability to understand and follow instructions in English, communicate effectively, and perform simple arithmetic. Ability to understand measurements and conversions.
2. Previous experience in nursing home food service preferred.
3. Ability to plan and organize work, set up trays and plates in accordance with diet orders, and interpret specifications and standards.
4. Ability to work in close cooperation with residents, guests, visitors, families, supervisor and peers. Requires empathy for the elderly.

Physical Requirements/Working conditions:

Works indoors; must be able to stand/walk for 100% of the work day; must be able to lift and carry up to 30 lbs. independently; must be able to push and pull tray/bus/transport carts weighing up to 50 lbs. independently; must be able to bend, stoop, reach, and balance frequently throughout the work day, may be exposed to extreme temperatures from the ovens and freezers. Must be able to see, hear, and speak, may be exposed to industrial cleaning chemicals, communicable diseases including the HIV and Hepatitis B virus, and offensive odors, and requires wearing slip resistant shoes.

Please state the position you're applying for and send your resume to wbaker@baywoodsofannapolis.com.